

Western Coalfields Limited

Annexure 'A'

Unit Name :

Sub Area Name :

Area Name :

Date :

CERTIFICATE OF BASIC PAY PRIOR TO THE DATE OF PROMOTION

This is to certify that Shri _____

S/o Shri _____ Designation _____ Grade _____ NEIS No. _____

is having the basic of Rs. _____ as on _____ i. e. the date prior to his promotion.

The above certificate is issued for the purpose of fixation of pay on promotion.

Signature of
Dealing Asstt.
of unit

Signature of
OS of Unit

Unit Personnel Executive
(with name & date)

Unit Accounts Executive
(with name & date)

Checked and found correct.

Sub Area Personnel Executive
(with name & date)

Sub Area Accounts Officer/FM
(with name & date)