

## CPRMSE - WCL

PRMB (Post retirement medical benefits) cell has been created at WCL HQs to facilitate all the medical benefits of retired employees enrolled in CPRMS-E and CPRMS-NE schemes of WCL. As part of the PRMB cell, an online portal has been developed by Medical Dept. with the help of Systems Dept., WCL to facilitate easy tracking of submitted medical claims by Retired Executives enrolled in CPRMS-E scheme in WCL.

### **Checklist to be followed before submission of medical bills to medical department, WCL:**

- 1) Completed CPRMSE claim form which should include Name, EIS number, Medical card number, E-mail, Home address and Phone number in addition to other details.
- 2) Photocopy of Medical card.
- 3) Original prescription with self-attestation(retired executive) for OPD bills.
- 4) Original pharmacy bills with self-attestation(retired executive) for OPD bills.
- 5) Emergency certificate – in case of bills where treatment is taken in Non-CIL empanelled/non NABH/non PSU empanelled/non ESI/non Govt. Hospitals in emergencies. Detailed bills with Discharge summary should be submitted along with these bills.

**All details about CPRMS-E including new amendments, claim forms etc. can be found in the following URL:**

<https://www.coalindia.in/departments/medical/cprmse/>

Bills can be tracked by the retired executives enrolled in CPRMS-E scheme of WCL through the following URL:

<http://103.59.142.228:8081/hsp/index.php>

Any changes in the URLs given above shall be displayed in the WCL website under Medical in 'Departments' section.

**Address of Medical department, WCL** where the bills need to be submitted:

PRMB cell (CPRMSE),  
HQs Dispensary,  
WCL HQs, Koyla Vihar Colony,  
Civil lines, Nagpur – 440001

**In case of any grievances relating to the online portal or the claims submitted, kindly contact:**

Shri Anil Kumar Dahat,  
Sr. Manager (Personal)  
Incharge, PRMB cell, WCL  
Email ID – [anilkumar.dahat@coalindia.in](mailto:anilkumar.dahat@coalindia.in)

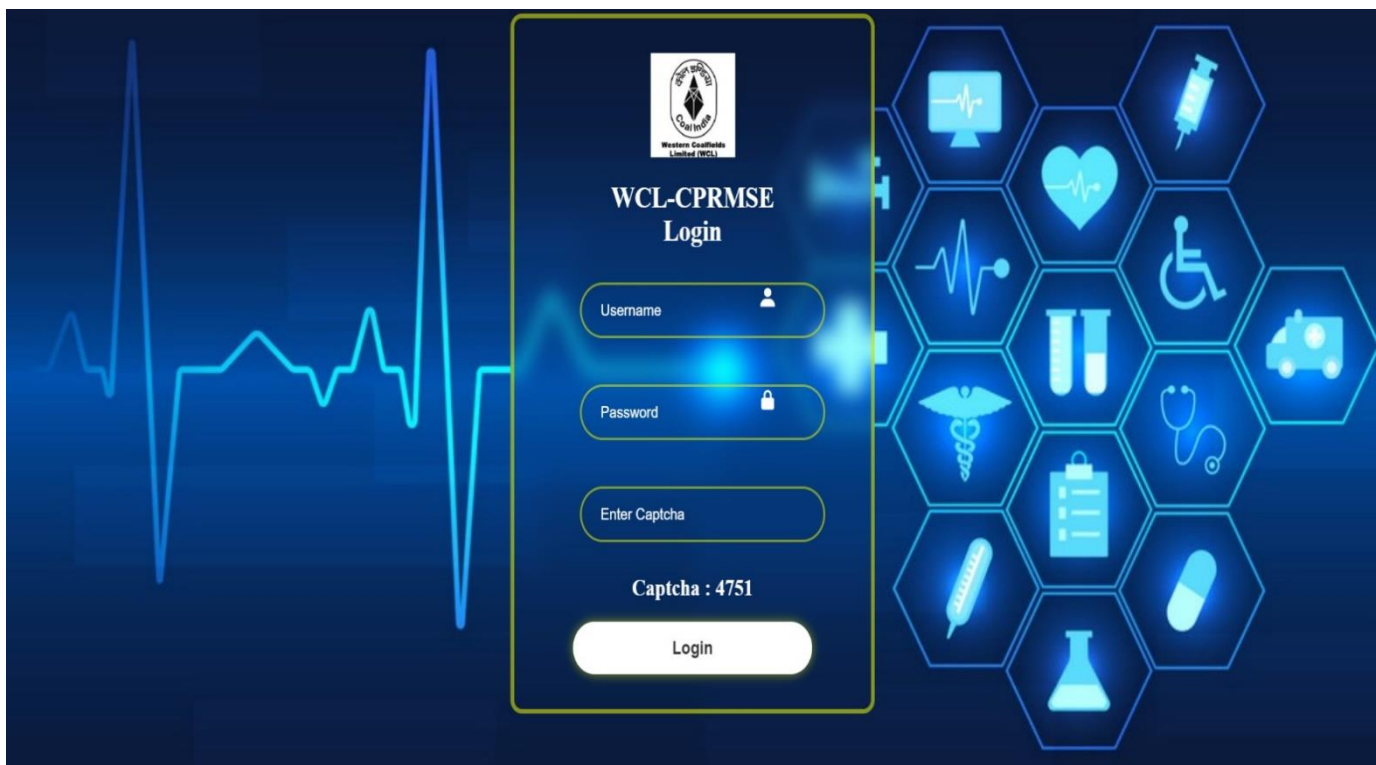
Dr Prithvi Krishna Patta  
Medical Superintendent  
Nodal Officer – CPRMS(E)  
Email ID- [pkpatta@coalindia.in](mailto:pkpatta@coalindia.in)

**User Manual for tracking of Medical Reimbursement claims of Retired Executives enrolled in CPRMS-E scheme in WCL:**

This manual guides the Retired Executive on how to track the status of his/her submitted bills and fulfill any queries raised against his/her bill by the Medical Department.

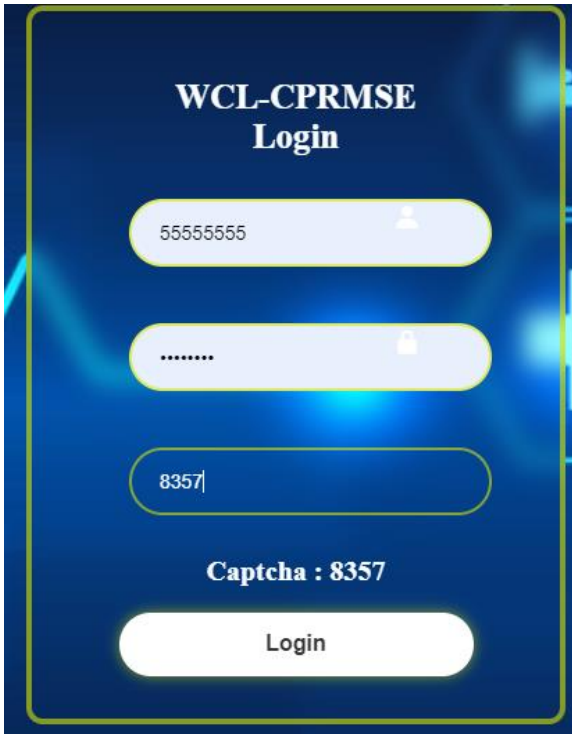
**URL :** <http://103.59.142.228:8081/hsp/index.php>

- 1) The home page shall open on clicking the above URL



2) Login to portal:

User name shall be the 08-digit EIS number(Employee code) of the Retired Executive and Password shall be the same 08-digit EIS number(Employee code) of the Retired Executive. Then, on entering the captcha and clicking login, Home page shall appear.



The image shows a login form titled "WCL-CPRMSE Login" on a dark blue background with a yellow border. It contains four input fields: a username field with "55555555", a password field with "\*\*\*\*\*", a captcha field with "8357", and a "Login" button. Below the captcha field, the text "Captcha : 8357" is displayed.

It is mandatory to change the password after your first log-in.

## Change Password

EXISTING PASSWORD

NEW PASSWORD

CONFIRM PASSWORD


3) The below page shall contain the Retired Executive details – Employee name, EIS number, Beneficiary type, Spouse name, Balance amount left in the CPRMSE scheme along with other data.

### EMPLOYEE DETAILS

<b>EMP CODE</b> 55555555	<b>EMP NAME</b> XXXXXXXX	<b>DEPARTMENT</b> SYSTEM
<b>GRADE CODE</b> E7	<b>DESIGNATION</b> CHIEF MANAGER	<b>DATE OF RETIREMENT</b> 31-DEC-20
<b>BENEFICIARY TYPE</b> DEPENDENT	<b>SPOUSE NAME</b> YYYYYYYY	
<b>BALANCE AMOUNT</b> 2490000		

Details of Dependent Divyang children(if any) shall appear as under:

### EMPLOYEE DETAILS

<b>EMP CODE</b> 55555555	<b>EMP NAME</b> XXXXXXXX	<b>DEPARTMENT</b> SYSTEM
<b>GRADE CODE</b> E7	<b>DESIGNATION</b> CHIEF MANAGER	<b>DATE OF RETIREMENT</b> 31-DEC-20
<b>BENEFICIARY TYPE</b> DEPENDENT	<b>SPOUSE NAME</b> YYYYYYYY	
<b>BALANCE AMOUNT</b> 2490000		
<b>CHILD NAME</b> ZZZZ	<b>BALANCE AMOUNT</b> 250000	

Beneficiary type – The beneficiary type to whom the bills belong shall be selected in this column which may be Self/Spouse or Children in case of Divyang Children.

For any change in the data, kindly contact the Incharge PRMB cell or Nodal officer, CPRMS-E whose E-mails are given in the first page.

- 4) In the home screen, pending bills menu will appear which will contain status regarding the recently submitted bills. The completed bills menu will contain status of those bills which have been scrutinized and amount deposited in respective accounts of Retired Executives.

HSP PORTAL PENDING BILLS COMPLETED BILLS 55555555-WCL HQ CHANGE PASSWORD LOGOUT

**Pending Bills**

<b>Employee Code:</b> 55555555	<b>Employee Name:</b> XXXXXXXX	<b>Designation:</b> CHIEF MANAGER-E7	<b>Amt &amp; Status:</b> 11000&IN-PROGRESS	<b>Select action</b>
				VIEW

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On clicking the pending bills button, the Retired Executive can see the status of the submitted bills by choosing view in the 'Select action' red button(as given above). Amount and In-progress shall also be displayed.

- 5) Once the bills are submitted, the bills are entered into the online portal with the Beneficiary type and name, claim amount and date which are visible in Bill Status as – “ Bill is received and sent for scrutiny”.

HSP PORTAL      PENDING BILLS      COMPLETED BILLS      55555555-WCL HQ      CHANGE PASSWORD      LOGOUT

### BILL DETAILS

<b>EMP CODE</b> 55555555	<b>EMP NAME</b> XXXXXXXX	<b>DEPARTMENT</b> SYSTEM
<b>GRADE CODE</b> E7	<b>DESIGNATION</b> CHIEF MANAGER	<b>DATE OF RETIREMENT</b> 31-DEC-20
<b>BENEFICIARY TYPE</b> SPOUSE	<b>BENEFICIARY NAME</b> YYYYYYYY	<b>BILL TYPE</b>
<b>CLAIM AMOUNT</b> 11000	<b>FINAL AMOUNT</b>	<b>BILL RECEIVED DATE</b> 31-MAY-24
<b>BALANCE AMOUNT</b> 2490000	<b>SCRUTINY REMARK</b>	
<b>BILL STATUS</b> BILL IS RECEIVED AND SENT FOR SCRUTINY		

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An SMS shall also be sent to your registered mobile number (If the same is not registered as DND).

For example, for the above bill -



6) During scrutiny, if any documents are required, the bill shall be kept pending which can be seen on clicking pending bills button.

HSP PORTAL      PENDING BILLS      COMPLETED BILLS      55555555-WCL HQ      CHANGE PASSWORD      LOGOUT

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**Pending Bills**

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<b>Employee Code:</b> 55555555	<b>Employee Name:</b> XXXXXXXX	<b>Designation:</b> CHIEF MANAGER-E7	<b>Amt &amp; Status:</b> 11000&PENDING	<a href="#">Select action ▾</a>
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A remark shall be displayed indicating which documents are due on clicking view in 'select action' red button. Also, "Bill is pending at Medical Dept" shall be visible in Bill status.

For example – Photocopy of medical card is due in the following bill-

HSP PORTAL      PENDING BILLS      COMPLETED BILLS      55555555-WCL HQ      CHANGE PASSWORD      LOGOUT

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**BILL DETAILS**

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<b>EMP CODE</b> 55555555	<b>EMP NAME</b> XXXXXXXX	<b>DEPARTMENT</b> SYSTEM
<b>GRADE CODE</b> E7	<b>DESIGNATION</b> CHIEF MANAGER	<b>DATE OF RETIREMENT</b> 31-DEC-20
<b>BENEFICIARY TYPE</b> SPOUSE	<b>BENEFICIARY NAME</b> YYYYYYYY	<b>BILL TYPE</b> 
<b>CLAIM AMOUNT</b> 11000	<b>FINAL AMOUNT</b> 	<b>BILL RECEIVED DATE</b> 31-MAY-24
<b>BALANCE AMOUNT</b> .2490000	<b>SCRUTINY REMARK</b> 	
<b>BILL STATUS</b> BILL IS PENDING AT MEDICAL DEPT		
<b>REMARK BY DOCTOR</b> PHOTOCOPY OF MEDICAL CARD NOT ENCLOSED		

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An SMS shall be sent to the registered mobile number indicating the above in case of pending documents asking the concerned Retired Executive to check his/her CPRMS-E portal.





7) On submission of the required pending documents , the bill shall be scrutinized, final amount shall be mentioned and the bill shall be sent to Finance Department after specifying whether the bill is put under “Specified or Non specified Diseases” under ‘Bill Type.’ Details of Specified and Non specified Diseases are present in CPRMS-E in CIL portal which is given in the first page. If there are no required pending documents, the bill shall be directly scrutinized and sent to Finance Department for payment. Also, the Bill status shall be updated as ‘Bill is scrutinized and sent to Finance Dept.’

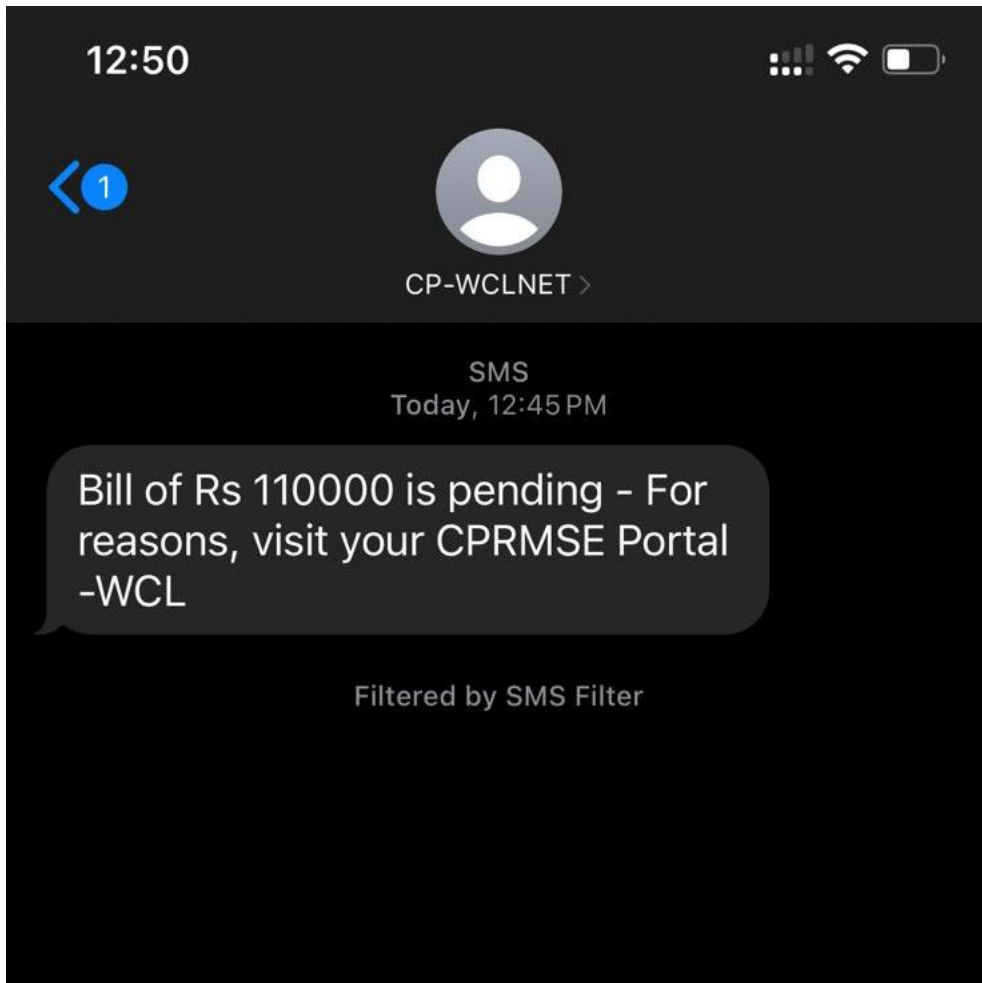
Deductions if made, can be seen under scrutiny remark.

The same can be seen in the portal as follows:

HSP PORTAL			PENDING BILLS	COMPLETED BILLS	55555555-WCL HQ	CHANGE PASSWORD	LOGOUT
<b>BILL DETAILS</b>							
<b>EMP CODE</b>	<b>EMP NAME</b>	<b>DEPARTMENT</b>					
55555555	XXXXXXXX	SYSTEM					
<b>GRADE CODE</b>	<b>DESIGNATION</b>	<b>DATE OF RETIREMENT</b>					
E7	CHIEF MANAGER	31-DEC-20					
<b>BENEFICIARY TYPE</b>	<b>BENEFICIARY NAME</b>	<b>BILL TYPE</b>					
SPOUSE	YYYYYYYY	NON-SPECIFIED					
<b>CLAIM AMOUNT</b>	<b>FINAL AMOUNT</b>	<b>BILL RECEIVED DATE</b>					
11000	10000	31-MAY-24					
<b>BALANCE AMOUNT</b>	<b>SCRUTINY REMARK</b>						
2480000	DEDUCTIONS - NON CGHS CONSULTATION 450 RS, NON CGHS PATHOLOGY CHARGES 550 RS						
<b>BILL STATUS</b>							
BILL IS SCRUTINIZED AND SENT TO FINANCE DEPT FOR PAYMENT							

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An SMS shall be sent to the registered mobile number of Retired Executives as follows:



8) Once the physical bills are sent to Finance Department, the bills shall be passed and sent to Cash section for payment to Retired Executive's respective accounts.

The bill shall now be reflected in the completed bills menu.

HSP PORTAL      PENDING BILLS      COMPLETED BILLS      55555555-WCL HQ      CHANGE PASSWORD      LOGOUT

**Completed Bills** ↓

EMP CODE	BENEFICIARY TYPE	BENEFICIARY NAME	BILL TYPE	CLAIM AMOUNT	FINAL AMOUNT	BILL REC. DT	BILL PASSED DT	AMT CREDIT DT
55555555	SPOUSE	YYYYYYY	NON-SPECIFIED	11000	10000	31-MAY-24	31-MAY-24	

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An SMS shall be sent indicating the same to the registered mobile number of the concerned Retired Executive:

< 1148

CP-WCLNET >

SMS  
Today, 2:51 PM

Bill of Rs 11000 received on 30-May-24 by Medical Dept - WCL

Today, 4:59 PM

Bill of Rs 11000 received and passed for an amount Rs 10000 cleared in finance dept and sent for payment-WCL

9) Once the bills are cleared by Cash section and amount is deposited in Retired Executive's respective accounts, the same shall be reflected in Completed bills Menu under amount credited.

HSP PORTAL      PENDING BILLS      COMPLETED BILLS      55555555-WCL HQ      CHANGE PASSWORD      LOGOUT

**Completed Bills**

EMP CODE	BENEFICIARY TYPE	BENEFICIARY NAME	BILL TYPE	CLAIM AMOUNT	FINAL AMOUNT	BILL REC. DT	BILL PASSED DT	AMT CREDIT DT
55555555	SPOUSE	YYYYYYY	NON-SPECIFIED	11000	10000	31-MAY-24	31-MAY-24	31-MAY-24

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An SMS shall also be sent to the registered mobile number indicating that the passed amount has been credited to Retired Executive's account which shall be as follows:

1131

CP-WCLNET >

SMS  
Yesterday, 2:51 PM

Bill of Rs 11000 received on 30-May-24 by Medical Dept - WCL

Yesterday, 4:59 PM

Bill of Rs 11000 received and passed for an amount Rs 10000 cleared in finance dept and sent for payment-WCL

Today, 11:03 AM

Bill of Rs 11000 received and passed for an amount of Rs 10000 is credited in your account-WCL



This portal shall be for those claims submitted on/after 01 June 2024. The above portal shall be effective from 01 June 2024 on a trial basis for one month to solve any issues in accessing the portal as well as for data updation.

This portal shall be fully active tentatively from 01 July 2024.