

# Western Coalfields Limited

OFFICE OF THE GENERAL MANAGER (F&A)  
Coal Estate, Civil Lines, Nagpur-440001

Application Form for encashment of Liberalised Leave Travel Concession in terms of  
O. M. No. CIL/C-SA (vi)/50702/11/85 Dt. 30th Oct., 1996.

1. Name of The Executive
2. Designation
3. Department
4. Staff Number
5. Basic Pay (Including P. P. & N. P. A ) Rs.
6. Block Year against which encashment is applied
7. Year in which encashment is to be availed
8. Class of Entitlement by Rail : AC Ist/AC II/Ist Class
9. Amount of encashment for Self & Dependent Member for 1700 Kms.
10. Particulars of Dependent Members

Name of Dependent	Age	Relation
i.		
ii.		
iii.		
iv.		
v.		

Certified that Executive is in service for more than a year.

Signature of Controlling Officer

Signature of Claimant

## CERTIFICATE

1. Certified that dependent members at Sl. No. 10 (i) to \_\_\_\_\_ are dependent on me and residing with me.
2. Certified that I shall not avail Block LTC for self and dependent members for any where in India against the Block Year \_\_\_\_\_.

Signature of Claimant

Passed For Rs.

Entered Ledger No.

Passing Officer