



वेस्टर्न कोलफील्ड्स लिमिटेड  
**Western Coalfields Limited** Office of the Company Secretary

पंजी.का.:कोयला विहार,सिविल लाइन्स,नागपूर (महाराष्ट्र)-440001  
Regd. Off.: Coal Estate, Civil Lines, Nagpur (MS)- 440001  
CIN - U10100MH1975GOI018626 [www.westerncoal.in](http://www.westerncoal.in)

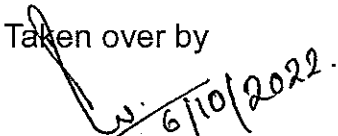
Email-companysecretary.wcl@coalindia.in  
☎/FAX: 0712 - 2511216

Ref: - WCL/Office of CS/2022-23/542

Dated: 06.10.2022

Upon completion of the extended term of appointment on 06<sup>th</sup> October, 2022, the undersigned relinquish and hand over the charge of the Company Secretary, WCL to Smt. Ritu Varshney, Senior Manager (Company Secretary), WCL who has been appointed Company Secretary and Compliance Officer of WCL by the Board of Directors of WCL in its 345<sup>th</sup> meeting held on 19.09.2022.

Taken over by

  
Ritu Varshney

Sr. Manager (CS), WCL

Handed over by

  
Rameher

Company Secretary, WCL

Countersigned:

  
CHAIRMAN-CUM-MANAGING DIRECTOR

Distribution:

1. Chairman-cum-Managing Director.
2. Director (Personnel) / Tech (OP) / Tech (P&P) / Finance.
3. Chief Vigilance Officer
4. Company Secretary, CIL
5. HODs, WCL HQ / Area General Managers.