



वेस्टर्न कोलफील्ड्स लिमिटेड  
Western Coalfields Limited  
(मिनीरत्न कंपनी)(A Miniratna Company)  
(कोल इंडिया लि. की अनुषंगी कंपनी)  
(A Subsidiary of Coal India Limited)



पर्यावरण विभाग

Environment Department

Email- [gmenvironment@westerncoal.gov.in](mailto:gmenvironment@westerncoal.gov.in)

TELE/FAX: 0712 -2510151

CIN - U10100MH1975GOI018626

[www.westerncoal.nic.in](http://www.westerncoal.nic.in)

पंजी. का. : कोयला विहार, सिविल लाइन्स, नागपुर (महाराष्ट्र) - 440001/Regd. Off. : Coal Estate, Civil Lines, Nagpur (MS) - 440001

संदर्भ संख्या / Ref. No.: वेकोलि/ मुख्यालय/ पर्यावरण/14-K/ 36

दिनांक / Date: 18.08.2023

To,

Geo Climate Risk Solutions Private Limited  
APIS, Sunrise Incubation Tower, Hill No 3  
IT, SEZ, Madhuwarwada, Vishakhapatnam  
Andhra Pradesh - 530048  
Email: [business@gcrs.co.in](mailto:business@gcrs.co.in), Ph: 9810708901

**Subject:** LoA for the work of "Preparation of only Comprehensive Hydro-geological Report (CHR) as per CGWA norms and to be accepted by CGWA pertaining to Three (03) nos. projects of WCL".

**Reference:** 1. GeM reference no. GEM/2023/B/3491712,

Tender Ref.No. WCL/GM (CMC)/119 Date: 25.05.2023.

2. Your offer in response to above Tender Notice.

3. Technical cover (Part-I) opened on 17.06.2023.

4. Financial cover (Part-II) opened on 28.07.2023.

Dear sir,

With reference to the above, it is pleased to inform you that competent Authority has accorded approval for the award of the subject work to your firm (M/s Geo Climate Risk Solutions Private Limited) being considered as a MSE registered bidder under "Micro " category as per details given below for which this letter of acceptance is being issued in your favour on terms & conditions as tendered. The details are as follows:

Particulars of Job	Quantity (in nos.)	Est. rate in INR/unit	Approximate Estimate (INR)
<b>Job:</b> Preparation of only Comprehensive Hydro-geological Report (CHR) as per CGWA norms and to be accepted by CGWA pertaining to Three (03) nos. projects of WCL	03	6,50,000.00	19,50,000.00
Total Value of the work excluding GST			: Rs. 19,50,000.00
Total quoted Value (-) 61.53% Below agreed by L-2 Bidder at matching L-1 rates (Excl GST) M/s Geo Climate Risk Solutions Private Limited			: Rs. 7,50,165.00
Add GST @ 18% on total value			: Rs. 1,35,029.70
Total value of the work including GST			: Rs. 8,85,194.70
( Total Rupees Eight Lakhs Eighty-Five Thousand One Hundred Ninety-Four paisa Seventy Only)			

## SECURITY DEPOSIT

Security Deposit shall consist of two parts:

- a. Performance Security to be submitted at award of work and
- b. Retention Money to be recovered from running bills.

The security deposit shall bear no interest.

Performance Security (First part of security deposit) should be 5% of Annualized value of contract or contract value whichever is lower I.e. INR 44,260 (Rupees Forty-Four Thousand two hundred Sixty only) and should be submitted within 21 days of issue of Award of work / issuance of LOA by the successful bidder in any of the form given below:

- A Bank Guarantee in the form given in the bid document from any scheduled Bank. BG issued by outstation bank shall be operative at its local branch at Nagpur or its Branch at Nagpur.
- Govt. Securities, FDR (Scheduled Bank) or any other form of deposit stipulated by the owner.
- Demand Draft drawn in favour of Western Coalfields Limited on any Scheduled Bank payable at its Branch at Nagpur.

Normally work shall start only after deposition of Performance Security (first part of Security Deposit) submitted by successful bidder within stipulated time i.e. within 21 days of issue of LOA. However, Company may approve submission of Performance Security beyond 21 days by another 14 days with proper justification on a case to case basis.

In case a bidder applies for extension of time for deposition of Performance Security (first part of Security Deposit) to be deposited within 21 days of issue of LOA, such application shall be accompanied by valid reason and should reach the Office of General Manager (Environment) / HoD within 21 days of issue of LOA.

4.3 If performance security is provided by the successful bidders in the form of bank guarantee it shall be issued either –

- (a) at Bidder's option by a Scheduled Bank or
- (b) by a foreign bank located in India and acceptable to the employer.

In case the successful Bidder fails to submit the Performance Security and Additional Performance Security, if any, within the stipulated time then the award of work shall be cancelled with forfeiture of the Bid Security/Earnest Money.

Additionally, the Company shall debar such defaulting Contractor from participating in future tenders in concerned Subsidiary/CIL HQ for a period of minimum one year from the date of issue of such letter.

However, In case of exigency, work can be started before submission of Performance Security (first part of Security Deposit). However, before commencement of work, a prior declaration in the form of Affidavit is to be submitted by bidder to submit Performance Security (first part of Security Deposit) within 21 days of issue of LOA. Further if contractor fails to submit the Performance Security (first part of Security Deposit) within stipulated time as above, such award of work shall be cancelled with forfeiture of the Bid Security/Earnest Money. Additionally, such defaulting contractor shall be debarred from participating in future tenders in WCL/CIL HQ for a period of minimum one year from the date of issue of such letter. In case of JV/ Partnership firm, the debarment shall also be applicable to all individual partners of JV/ Partnership firm.

Bank Guarantee (BG) is to be submitted in the format prescribed by the Company. Bank Guarantee shall be irrevocable and it shall be issued by any Indian Nationalized Bank/Scheduled Bank on Structured Financial Messaging System (SFMS) platform which is payable / enforceable at WCL-HQ.

The paper BG would be delivered by Issuing Bank to the Beneficiary under Speed Post/Registered Post



(AD). Original Bank Guarantee shall be accepted from Issuing Bank only. However, the paper BG would be operative only on receipt of a separate advice through SFMS and confirmed by the Advising Bank (i.e. Beneficiary Bank). The confirmation of issuance of BG through SFMS from Advising Bank shall be obtained through electronically as well as print out of the said message from Advising Bank with seal and signature.

The details of Beneficiary for issue of BG under SFMS platform is furnished below :

Name of Beneficiary & its details	Name	Western Coalfields Limited
	Area	WCL -HQ
	Bank Account No.	10205966091
	Department	
Beneficiary Bank & Address	STATE BANK OF INDIA	
	COAL ESTATE CIVIL LINES NAGPUR Branch	
IFSC Code	SBIN0009060	

The above particulars are to be incorporated by the Issuing Bank properly while issuing BG under SFMS mode to avoid any problem in future.

Original Bank Guarantee (issued by the Issuing Bank) shall be sent by the Issuing Bank to concerned Department by Registered Post (AD).

All Running on Account Bills shall be paid at 97%. The balance 3% shall be treated as Retention Money and will be second part of security deposit.

For Contracts of more than one year, Retention Money may be refunded to the contractor annually on submission of Bank Guarantee of the equivalent amount subject to satisfactory performance of the contractor during the year.

The validity of the bank guarantee shall be for 270 days beyond the period of contract for extended period of contract or one year whichever is more.

The other conditions as per Terms & Conditions of NIT are detailed below:

#### A) SCOPE OF WORK

1. All works /studies as required for CGWA NOC as per the mandate of CGWA prevalent at that time is in the scope of work of agency.
2. Site visits related to CHR studies.
3. Reports both in soft copy (pdf / word) and hard copy coloured & with appropriate paper size(4 nos.) to be submitted by agency. soft copy of report (CHR with modelling) must be submitted on or before the expiry of the period of work.
4. The institution/ agency/ individual shall adhere to the provisions of the latest SOP issued by CGWA for preparation of Comprehensive Hydro-geological report (presently SOP of May 2023).
5. All other requirements will be as per NIT.

#### B) DURATION OF WORK

The period of work is 215 days of whole work. The work shall be deemed to have commenced on the expiry of 10 (Ten) days from the issue of work order or handing over the site of work whichever is later.

#### C) ASSISTANCE FOR WORK

1. Copy of CGWA NOC issued for the mine, groundwater monitoring reports, mining details and other relevant information will be shared with the agency.
2. The accommodation and logistics has to be arranged by agency themselves and efforts would be made by WCL for facilitating residential accommodation (wherever possible) on payment basis. also, local transport at area from AGM office to mine premises will be arranged by WCL.
3. All other provisions / considerations will be as per NIT.



**D) TOTAL VALUE OF WORK**

The total value of work is Rs. 8,85,194.70 including Goods and Services Tax 18% .

**E) PAYMENT TERM**

60 % payment on acceptance of report to the office of General Manager (Environment)/ HoD and 40 % on acceptance of report by CGWA / CGWB and issuance of CGWA NOC. The provisions of Retention Money, Performance Security and Penalty will be as per NIT.

**F) PAYING AUTHORITY**

General Manager (Finance), WCL-HQ

**G) ENGINEER IN CHARGE OF WCL**

General Manager (Environment)/ HoD & as decided by Competent Authority.

Payment of GST and other statutory levies will be borne by you as per the terms & conditions of NIT / tender / GST rules. You will raise the bills invoice as per GST rules and any extra benefit of Input Tax Credit (ITC) in future shall be passed on to the WCL under Anti Profiteering provision of GST rule in respect of the subject work.


This letter of acceptance notifies the award of work and will constitute the formation of the Contract.

This issues with the approval of General Manager (Min/Env), WCL.

All other condition and terms are as per NIT.

NOTE: As quoted by GeM authorities vide email dated 18.08.2023, this LoA is issued to the bidder and GeM contract will be issued in due course.

Your Faithfully

 18.08.2023

महाप्रबंधक (स्वजन)/पर्यावरण

**Copy to:**

1. Notice Board, Env, WCL Nagpur.
2. TS to Director (Tech)/ Operation/ P&P, WCL, Nagpur.
3. Nagpur Chamber of Commerce Limited, 73, Central Avenue, Nagpur, Maharashtra-440018.
4. General Manager (Vigilance), WCL-HQ, Nagpur.
5. General Manager (Finance) / I/c-I , WCL-HQ, Nagpur.
6. General Manager (CMC), WCL-HQ, Nagpur.
7. Master file / LoA / File (Environment Department).
8. Chief Cashier, WCL.
9. Concerned Executive for monitoring of work.

